

APPROVED ** MEETING MINUTES
Jefferson Conservation District Board of Supervisors
Thursday, September 11, 2025 at 4:30 pm
NOTE: The meeting will be held via video conferencing.

Call to Order: 4:31 PM by Gayle Gordon, quorum was deemed present and the meeting ensued.

Board Supervisor attendees:

Lorrie Ray - Present	Aaron Grider - Present
Don Moore - Present	Gayle Gordon - Present
John Fosholt - Present	Deb Ryon - Absent
Bill Von Vihl - Present	Alison Witheridge - Present

Staff attendees:

Garrett Stephens - Present	Kim Blosser - Present
Matt McLemore -	Alison Wermuth-
Jake Gilbert-	Cragen Davies-
Kyle Weber - Present	Garrick Bateman-
Bridgette Haggerty -	Meagan Bragg-
Margo Yousse-	

Guests: None

Adopt Agenda: So adopted

Approval of August 14, 2024 Meeting Minutes:

Motion posed: Don Moore

Second: Bill Von Vihl

Passed: Unanimous

Financial Reports offered by: **Don Moore**

Information provided is for the month ending August 2025:

Total Operating Revenue: \$ 160,565.00

Total Operating Expenses: \$ 208,857.00

Pass Through Income: \$ 279,760.00

Pass Through Expenses: \$290,869.00

Quickbooks - JCD AP and AR
 Current Receivables: \$ 484,323.11
 Current Liabilities: \$ 451,059.76

Checking Account Bal as of 9/10/2025: \$ 347,002.20
 Savings Account Bal as of 9/10/2025: \$ 53,726.46
 CD Savings Account matures 9/10/2025: \$ 252,484.72
Bank Accounts Total as of 9/10/2025: \$ 653,213.38

CD will roll into another 91 day period with the above amount of \$252,484.72 to include the majority of saving amount less 300.

Financials approved as stated above:

Motion posed: Alison Witheridge
Second: Gayle Gordon
Passed: Unanimous

NRCS Report: None

Director's Report: Garrett offered a brief overview of JCD projects with regard to Forestry, Slash, Weeds and Watershed, as well as staffing updates with regard to the Wildfire Coordinator starting in mid to late September. Also, an update on Grants both active and pending, and community outreach on 9/20 were stated.

Motion 2025-91: Motion to approve professional services agreement between JCD and Dietze and Davis P.C.

Motion posed: Don Moore
Second: Bill Von Vihl
Passed: Unanimous

Motion 2025-92: Motion to delegate signing authority to Lorrie Ray on behalf of the JCD Board to approve the contract between JCD and Matrix for the Confluence project. As of the date of this meeting this agreement is not signed by Matrix, the Motion is to authorize Lorie Ray to review and execute upon reaching an agreement with Matrix.

Motion posed: Don Moore
Second: Bill Von Vihl
Passed: Unanimous

Motion 2025-93: Motion to delegate signing authority to Lorrie Ray on behalf of the JCD Board to approve the contract between JCD and Total Terrain for the Confluence project. As of the date of this meeting this agreement is not signed by Total Terrain, the Motion is to authorize Lorie Ray to review and execute upon reaching an agreement with Total Terrain.

Motion posed: Don Moore

Second: Bill Von Vihl

Passed: Unanimous

The Next regular monthly Board Meeting is : October 9, 2025.

Meeting Adjourned at 4:58 PM

Motion posed: Lorrie Ray

Second: Gayle Gordon

Passed: Unanimous

Upon approval / Executed by: Don Moore

A handwritten signature in cursive script that reads "Don Moore". The signature is written in dark ink and is positioned below the text "Upon approval / Executed by: Don Moore".