

Meeting Minutes

Jefferson Conservation District (JCD) Board of Supervisors' Monthly Meeting September 2, 2021; 4:30 pm Meeting held via Video Conference

Note: Due to the Covid-19 issue the meeting was conducted via Video Conference.

Attendance

Board Supervisors: Cathy Begej (President), Gayle Gordon (Vice President), Don Moore (Treasurer), Christina Burri, Lorrie Ray

JCD Staff: Garrett Stephens, Matt McLemore, Mitch Yergert

NRCS: Karen Mandujano

Guests: none

Call to Order

The meeting was called to order by Cathy Begej at 4:34 pm.

Minutes

A motion was made by Don Moore to approve the August 5, 2021 meeting minutes. Gayle Gordon seconded the motion and the motion passed unanimously.

Financial Report

The financial report was provided by Don Moore, Treasurer.

For the month of August 2021

Total Income \$ 84,019.76

Total Expenses \$ 59,156.00

As of September 2, 2021

Accounts Receivable \$ 94,527.20

Liabilities to Contractors \$ 00.00

Bank Balance \$ 694,751.28

Cathy Begej made a motion to approve the financial report; the motion was seconded by Gayle Gordon and passed unanimously.

NRCS Report

Karen Mandujano provided the NRCS Report. NRCS currently has 101 contracts. Sharcy Ray will be the acting District Conservationist in place of Karen for the Regional Team 16 starting on September 24th.

Action Items

A motion was made by Gayle Gordon to approve Resolutions 2021-32 through 2021-38. The motion was seconded by Don Moore and the motion passed unanimously.

New Business/Old Business/Updates

The Annual meeting will be held virtually on October 14th beginning at 4:30 pm.

Garrett Stephens provided the director's report.

The latest draft of the Employee Handbook was discussed. The Handbook will be sent to staff for review and then will be considered for adoption at the October Board meeting.

Employers Council membership was discussed. Due to a large increase in membership fees, membership has been allowed to expire. Don Moore made a motion for JCD to join Employers Council in January 2022 at the \$1,500 level. Gayle Gordon seconded the motion the motion passed unanimously.

The Colorado State Conservation Board is seeking to fill the position on its Board for the Upper South Platte watershed. Gayle Gordon made a motion for Don Moore to apply for the position pending his review of the requirements and time commitment. Cathy Begej seconded the nomination and the motion passed unanimously.

The Board field trip will be September 24th from 11 to 1 at a site to be determined.

Gayle Gordon made a motion to adjourn the meeting, it was seconded by Lorrie Ray and passed unanimously. The meeting was adjourned at 5:35 pm.

Minutes submitted by Mitch Yergert.

Approved by: ___ *Don Moore* ___