

## Meeting Minutes

### Jefferson Conservation District (JCD) Board of Supervisors' Monthly Meeting March 10, 2022, 4:30 pm Meeting Held via Video Conference

**Note: Due to the Covid-19 issue the meeting was conducted via Video Conference.**

#### Attendance

Board Supervisors: Cathy Begej (President), Gayle Gordon (Vice President), Don Moore (Treasurer), Christina Burri, Karen Berry, Bill Von Vihl, Lorrie Ray

JCD Staff: Matt McLemore, Marena Disbro, Tatum VanDam, Garrett Stephens, Mitch Yergert

NRCS: Karen Mandujano

Guests: none

#### Call to Order

The meeting was called to order by President Cathy Begej at 4:30 pm.

#### Minutes

A motion was made by Lorrie Ray to approve the February 10, 2022 meeting minutes. Don Moore seconded the motion and the motion passed unanimously.

#### Financial Report

The financial report was provided by Don Moore, Treasurer.

#### For the month of February 2022

Total Income - \$5,709.00

Total Expenses \$90,020.69

A note on the income for February: it is a negative number because we had put in an invoice into Quickbooks for the Forest Service grant on North Turkey Creek in the amount of \$18,900. CSFS is only going to pay us \$12,420 at the current time and we will bill them for the rest later in the year. So we had to show a reduction in income of \$6,480 when we redid the invoice for the \$12,420.

#### As of March 9, 2022

Accounts Receivable \$232,819.36

Liabilities to Contractors \$36,380.00

Bank Balance as of March 9, 2022 - \$688,467.52

Christina Burri made a motion to approve the financial report; the motion was seconded by Lorrie Ray and passed unanimously.

### **NRCS Report**

Karen Mandujano provided the NRCS report. Work is continuing on the Longmont Office that had water damage. They hope it will be done next month. Karen said she would provide an NRCS Bulletin on the 2022 Local Working Group meeting.

### **Action Items**

Gayle Gordon made a motion to adopt Resolutions 2022-09 and 2022-10. The motion was seconded by Don Moore and it passed unanimously.

Cathy Begej made a motion to adopt Resolution 2022-11 to hire the vegetation monitoring technician. Bill Von Vihl seconded the motion and it passed unanimously.

Gayle Gordon made a motion to approve advertising the Forest Biomass Coordinator position and Slash Yard Technician positions (2) and interviewing candidates as stated in Resolutions 2022-12 and 2022-13, with the approval of hiring the candidates moved to the April meeting. Lorrie Ray seconded the motion and it passed unanimously.

The Board decided to move action on Resolution 2022-14, consideration of hiring of the Marketing Coordinator, to a future meeting.

Gayle Gordon made a motion to adopt Resolution 2022-16 regarding the COVID vaccination policy. Don Moore approved the motion and it passed unanimously.

### **New Business/Old Business/Updates**

Garrett Stephens provided the Director's Report.

The Watershed Report by Cathy Begej was moved to the April meeting.

Don Moore made a motion to adjourn the meeting, it was seconded by Christina Burri and passed unanimously. The meeting was adjourned at 5:40 pm.

Minutes submitted by Mitch Yergert.

Approved by: Don Moore