

Meeting Minutes

Jefferson Conservation District (JCD) Board of Supervisors' Monthly Meeting September 14, 2023, 4:30 pm Meeting Held via Video Conference

Attendance

Board Supervisors: Christina Burri (President), Lorrie Ray (Vice President), Gayle Gordon, Bill Von Vihl,

JCD Staff: Garrett Stephens, Mitch Yergert, Jake Gilbert, Matt McLemore

NRCS: Karen Mandujano

Guests: Ann Imse

Ann Imse introduced herself to the Board and asked about a potential product in the Hill Dale Pines area.

NRCS Report

Karen Mandujano provided the NRCS report and stated they have several staff changes in progress.

Call to Order

The meeting was called to order by President Christina Burri at 4:46 pm.

Approval of August 10, 2023 Meeting Minutes

Bill Von Vihl made a motion to approve the minutes, it was seconded by Lorrie Ray and it passed unanimously.

Financial Report

Garrett Stephens provided the financial report.

For the month of August 2023

Total Income \$ 66,364.38

Total Expenses \$ 219,390.56

As of September 13, 2023

Accounts Receivable \$ 34,687.43

Liabilities to Contractors \$ 6,195.00

Checking Account Balance as of September 13, 2023 \$ 230,180.21

Savings Account Balance As of September 13, 2023 \$ 450,107.49

Gayle Gordon made a motion to accept the Financial Report. Bill Von Vihl seconded the motion and the motion passed unanimously.

Action Items

Gayle Gordon made a motion to approve Resolutions 2023-37, 2023-38 and 2023-39. Bill Von Vihl seconded the motion and it passed unanimously.

Resolution 2023-37 is to enter into a contract with Summitt Forests Inc. for forestry work. With a 12-person handcrew, Summitt will complete 2-4 days of handwork on various JCD projects.

Resolution 2023-38 is to enter into a contract with Marshall Forestry Solutions for forestry work on the Centaur Ranch project that will take place in 2024.

Resolution 2023-39 is to enter into a contract with Colorado Forestry Management for forestry work on the Miramonte 3 project which is in Coal Creek Canyon and will be completed in 2023.

Discussion Items

Garrett Stephens provided an overview of the Colorado Conservation District Employees Association 2023-2024 Leadership Training program. Garrett requested that he and Matt McLemore attend. Bill Von Vihl made a motion that Garrett and Matt attend and that the costs of the training be paid for by JCD. Gayle Gordon seconded the motion and the motion passed unanimously.

Garrett Stephens and Lorrie Ray discussed a new set of guidelines on the Role of the JCD Board. Bill Von Vihl made a motion to approve the guidelines. Gayle Gordon seconded the motion and the motion passed unanimously.

The Board discussed the date of the Annual Meeting. Garrett Stephens recommended that the meeting be moved from October 5th to October 12th. The Board agreed with the date change.

Garrett Stephens provided the Director's Report.

Gayle Gordon made a motion to adjourn the meeting, it was seconded by Bill Von Vihl and passed unanimously. The meeting was adjourned at 5:21 pm.

Minutes submitted by Mitch Yergert

Approved by: *Don Mooie*